

CONSTITUTION

ARTICLE I

NAME AND OBJECTIVES

SECTION 1: The name of the club shall be the American Pointer Club, Incorporated, referred to hereafter as the Club.

SECTION 2: The objectives of the Club shall be –

(a) To do all possible to bring the natural abilities of the Pointer to perfection.

(b) To encourage the organization of independent local Pointer specialty clubs in those localities where there are sufficient fanciers of the breed to meet the requirements of the American Kennel Club (AKC).

(c) To urge members, breeders, and judges to accept the standard of the breed as approved by the AKC as the only standard of excellence by which Pointers shall be judged.

(d) To do all in its power to protect and advance the interests of the breed and to encourage sportsmanlike competition at dog shows, and field trials, hunting tests, obedience and rally trials, agility trials, tracking tests and other events, present and future, that may be sanctioned by the AKC where Pointers may compete.

(e) To conduct sanctioned matches, specialty shows, and field trials, hunting tests, obedience and rally trials, agility trials, tracking tests and other events, present and future, for which the Club is eligible under the rules and regulations of the AKC.

(f) To provide education to the public regarding the breed.

(g) To do all in its power to improve and preserve the health and welfare of the breed.

(h) To support the humane rescue of Pointers believed to be purebred in need of such rescue.

SECTION 3: The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations of the Club shall inure to the benefit of any member or individual.

SECTION 4: The members of the Club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

BYLAWS
ARTICLE I
MEMBERSHIP

SECTION 1: ELIGIBILITY: Membership shall be open to all persons who are in good standing with the AKC and who subscribe to the purpose of this Club. There shall be five types of membership.

(a) **REGULAR:** Any member who has reached his or her 18th birthday shall be a regular member with full privileges from the date of his or her membership.

(b) **JUNIOR:** A member under 18 years of age shall be classed as a junior member and ineligible to vote or hold office.

(c) **LEGACY MEMBER:** After twenty-five (25) years of membership (not necessarily consecutive), a member will be allowed to elect Legacy membership. Legacy members shall have all the rights, privileges, and membership fees as regular members.

EMERITUS MEMBERS: After twenty-five years (25) of membership (not necessarily consecutive), members shall have the right to elect Emeritus status, which will no longer require them to pay membership fees, however, they will be prohibited from voting and holding office.

Legacy and Emeritus Members shall be permitted to elect Legacy or Emeritus membership annually.

(d) **Foreign Members:** Foreign members are defined as members living outside the fifty (50) United States and all United States territories.

SECTION 2: DUES: The annual dues of this Club shall be payable annually on or before January 1 (the start of the Clubs fiscal year). During the month of November, the Treasurer shall send a statement of dues to each member for the coming year, reflecting the annual dues as established by the Board at the annual meeting. Dues shall be established by the Board for the following classifications:

(a) **REGULAR MEMBERSHIP:** Regular memberships shall consist of single and /or, family memberships. Specific membership fees (not to exceed \$100/annually) shall be established by the Board for each, and for the purposes of this SECTION, a family membership shall be defined as two adults over the age of eighteen (18), residing at the same address, with each having one vote, or one adult and one or more Junior(s). Junior members are not eligible to vote. There shall be an additional membership fee to be decided upon annually by the Board for each additional adult at the same address and that adult shall also be entitled to one vote.

(b) JUNIOR MEMBERSHIPS: The fee for Junior Memberships (not to exceed \$30/annually) shall be set by the Board annually. A membership fee shall be established for junior members who have applied in conjunction with a regular membership and for junior members who do not apply in conjunction with a regular membership.

(c) LEGACY and EMERITUS MEMBERSHIP: Legacy and Emeritus members are defined as set forth in Article I, SECTION I(c). Legacy members shall have all the rights, privileges, and membership fee requirements as regular members. Emeritus members are exempt from membership fees and are not eligible to vote nor hold office.

(d) FOREIGN MEMBERSHIP: Foreign member dues shall be the same as individual members dues, except an additional amount may be added for postal expenses. Foreign members will not have voting or office-holding privileges.

SECTION 3: ELECTION TO MEMBERSHIP: Each applicant for membership shall apply on a form approved by the Board provided the applicant agrees to abide by this Constitution and Bylaws and the rules of the AKC. The application shall state the name, address and occupation of the applicant and it shall carry the endorsement of two (2) members, in good standing, of the Club. Accompanying the application, the prospective member shall submit dues for the current year. Applicants may be elected at any meeting of the Board. Affirmative votes of two-thirds (2/3's) of the Board shall be required to elect an applicant. An application which has received less than two-thirds (2/3's) vote may be presented by one of the applicant's endorsers at the next meeting of the Club and the Club may elect such applicant by favorable vote of seventy-five percent (75%) of the members in good standing who are present. It will be the responsibility of the Membership Chairman to notify the applicant(s) and the applicant(s) endorsers immediately in writing should an applicant not be approved by the Board. In the event the application is presented by one of the applicant's endorsers at the next meeting of the Club, and not approved by the membership at that time, all fees shall be returned to the applicant and the applicant may then re-apply for membership one year from the date of rejection by the membership.

SECTION 4: TERMINATION OF MEMBERSHIP: Membership may be terminated by:

(a) RESIGNATION: Any member in good standing may resign from the Club upon written notice to the Recording Secretary, but no member may resign when in debt to the Club. Obligations other than dues are considered a debt to the club and must be paid in full prior to resignation.

(b) LAPSING: Members who fail to pay their dues by February 15th shall be considered delinquent and not entitled to the rights and privileges of membership such as voting at any meetings or by mail. A previous member terminated from membership for lapsing of dues may re-apply for membership. Acceptance of membership is subject to the same review as all other new member applications.

(c) **EXPULSION:** A member may be terminated by expulsion as provided by these bylaws. Notification of such expulsion will be made by the Recording Secretary to the expelled member via certified mail. The name of any expelled member will be published in the immediate upcoming issue of the Club's newsletter or by correspondence by the Recording secretary.

ARTICLE II MEETINGS

SECTION 1: ANNUAL MEETING: The annual meeting of the Club shall be held at a place, date and time specified by the Board. The meeting shall be held in conjunction with a Club specialty show if possible. Written and/or email notice of the annual meeting shall be given at least thirty (30) days prior to the date of the meeting. The notice will include the date, time and place of the meeting to be held. A quorum for the annual meeting shall be fifteen percent (15%) of the voting members in good standing. Non-members are permitted to attend the annual meeting, however, voting shall be restricted to APC members in good standing. A written roll shall be taken by the Recording Secretary of all members in good standing who are present.

SECTION 2: SPECIAL CLUB MEETINGS: Special meetings of the Club may be called by the President or by a majority vote of the members of the Board and shall be called by the Recording Secretary on receipt of a petition signed by ten percent (10%) of the members of the Club who are in good standing. Such meeting shall be held at such place, date and hour as may be designated by the Board with consideration being given to selecting a location central to the majority of the voting membership. Written and/or email notice of such meetings shall be mailed by the Recording Secretary at least fourteen (14) days and not more than thirty (30) days prior to the meeting. The notice of the meeting shall state the purpose of the meeting and no other Club business may be transacted. The quorum for such a meeting shall be fifteen percent (15%) of the members in good standing. Special Club meetings shall also be restricted to the members in good standing and only those non-members who may have business before the Club. A written roll shall be taken by the Recording Secretary of those members in good standing who are present.

SECTION 3: BOARD MEETINGS: The first meeting (meetings are defined as gatherings where attendees see and/or hear each other; including meeting [in person] physically in the same room or conducting a meeting by video conference or teleconference) of the Board shall be held within 30 days following the election. Other meetings of the Board shall be held at such times and places as are designated by the President or by a majority vote of the entire Board. Written and/or email notice of other Board meeting shall be given by the Recording Secretary to each member of the Board at least fourteen (14) days prior to the date of the meeting. The notice will include date, time and place of the meeting as well as an agenda. The quorum for a board meeting shall be a majority of the Board agenda. A written roll of those Board members attending each meeting shall be taken by the Recording Secretary. It is the responsibility of the Board to manage the Club's affairs, making decisions for the good of the Club. It is at the discretion of the Board to determine who may attend Board meetings. All motions and voting outcomes of the Board meeting, plus all other Board ballots, will be posted on the Club's website.

SECTION 4: BOARD BUSINESS: The Board may conduct business at meetings or through mail, fax, e-mail, video conference or teleconference provided it does not conflict with any other provision of these bylaws. In order for business to be conducted by e-mail, the following precautions must be in place:

1. Every board member must be provided with the means to participate;
2. A procedure must be in place to verify the identity of the individuals participating to ensure that they are the eligible board members;
3. A mechanism must be in place to verify that the eligible board members are listening
4. All board members must agree to participate in this manner.

Items voted upon by telephone conference call, mail and fax must be confirmed in writing by the Secretary within seven days.

ARTICLE III DIRECTORS AND OFFICERS

SECTION 1: BOARD OF DIRECTORS: The Board of Directors shall be comprised of the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Delegate to the American Kennel Club and Eight (8) directors: two (2) directors should be selected from each of the four (4) geographical divisions. Elected officers of the Club shall be the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer and Delegate to the AKC. The term for the President, Vice President, Recording Secretary, and Corresponding Secretary shall be for one (1) year. The term for the Treasurer, Delegate to the AKC, and the eight (8) directors elected at large shall be for a period of two (2) years. Half of the Directors, four, (4) shall be replaced every year. No elected officer shall serve more than three (3) consecutive terms in any one office with the exception of the Recording Secretary, Treasurer and Delegate to the AKC, who may serve indefinitely.

Only one member of a household may serve as an Officer, to include the position of AKC Delegate and Board of Director.

The membership shall be divided into four (4) geographic divisions of approximate equal size as indicated below and the Board shall review the division every 5 years to revise as necessary:

Division 1: Connecticut, Delaware, Maine, New Hampshire, New York, Massachusetts, Pennsylvania, Rhode Island, New Jersey and Vermont.

Division 2: Alabama, Florida, Georgia, Kentucky, Maryland, Mississippi, North Carolina, Ohio, South Carolina, Tennessee, Virginia and West Virginia.

Division 3: Arkansas, Illinois, Indiana, Iowa, Kansas, Louisiana, Missouri, Minnesota, Michigan, Nebraska, North Dakota, Oklahoma, South Dakota and Wisconsin.

Division 4: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, New Mexico, Nevada, Oregon, Texas, Utah, Washington and Wyoming.

SECTION 2: OFFICERS: The Club's officers shall consist of the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and the Delegate to the AKC all of which shall serve in their respective capacities both with regard to the Club, its meetings, and to the Board and its meetings.

(a) **PRESIDENT:** The President shall preside at all meetings of the Club and of the Board and shall have the duties normally appurtenant to the office of the President in addition to those particularly specified in these bylaws. The President shall be advised of all checks in an amount over \$500 and shall be responsible for the appointment of officers and standing committee chairpersons subject to the approval of a majority of the Board.

(b) **VICE PRESIDENT:** The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity. The Vice President shall serve as a liaison officer to the regions and shall assist members, independent clubs and regional groups as necessary. He or she shall also serve as the membership chairperson.

(c) **RECORDING SECRETARY:** The Recording Secretary shall keep a record of all meetings of the Club and of the Board and of all votes taken by mail, fax, email, video conference and teleconference and of all matters which a record shall be ordered by the Club. He or she shall have the duty of notifying members of meetings, notifying officers and directors of their election to office, and keeping a current roll of the members of the Club in good standing with their addresses, phone numbers and email addresses if possible. The Recording Secretary shall carry out such other duties as are prescribed by these bylaws.

(d) **CORRESPONDING SECRETARY:** The Corresponding Secretary shall be responsible for all general Club correspondence from the public and other clubs and shall carry out such other duties as described by the Board.

(e) **TREASURER:** The Treasurer shall collect and receive all moneys due or belonging to the Club. He or she shall deposit the same in a bank approved by the Board in the name of the Club. The books shall at all times be open to inspection by the Board and the Treasurer shall report to the Board at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the annual meeting the Treasurer shall render an account of all moneys received and expended during the previous fiscal year. Once each Treasurer's report has been accepted by the Board, it shall be provided to the Club's membership as soon as possible. The Treasurer shall be bonded as the Board deems appropriate. The Treasurer shall advise the President of all checks in an amount over \$500.

(f) **DELEGATE TO THE AMERICAN KENNEL CLUB:** Among other duties, the Delegate shall report to the Club all actions and matters discussed at the AKC's Delegate Meetings. The Delegate should vote as instructed by the Board, or if not instructed by the Board, by his or her conscience considering the best interests of the Club. The Delegate should make every effort attend all AKC Delegate meetings. A Delegate shall be a member of the American Pointer Club and should have been an active member for at least three (3) years before serving in such a capacity. The Delegate shall be responsible for his or her expenses incurred in attending each American Kennel Club Delegate Meeting.

SECTION 3: ADVISOR TO THE BOARD: The Past President shall be an advisor to the current President for the first year, assist in the smooth transition from one President to the next, and ensure continuity of Board business. The Past President will serve as a non-voting member, and will not participate in any conversations except to clarify issues from their tenure as President when asked by the current President.

SECTION 4: VACANCIES: Any vacancies occurring on the Board or among the Officers during the year shall be filled until the next annual election by a majority vote of the members of the Board; except that a vacancy in the office of the President shall be filled automatically by the Vice President, and the resulting vacancy in the office of the Vice President shall be filled by the Board.

SECTION 5: ELIGIBILITY TO HOLD OFFICE: To be eligible, a candidate shall be a member in good standing for at least two (2) consecutive years immediately prior to the election to such office. In order for a member of the Club to be elected as Delegate to AKC, he or she shall have been an active member in good standing for at least three (3) consecutive years immediately prior to said election. Foreign members are not eligible to hold an elective office.

SECTION 6: COMPENSATION AND REIMBURSEMENT: An officer, director, committee chairman and other member of the Club shall be reimbursed for expenditures on behalf of the Club. However, a committee chairperson, or an officer, director or other member of the Club may be advanced money for Club functions in the form of a Board approved budget. Detailed records and receipts must be maintained and presented to the Treasurer and Board. No member may be reimbursed for expenses without specifying the purpose of the expense including the reasons therefore and supplying the appropriate documentation.

Any member of the club that is owner or co-owner in a business that could provide a service for reimbursement to the club may do so providing that a competitive bid has been presented, was approved by the Board and the bid is not more or less than the provider usually charges other clients.

ARTICLE IV
THE CLUB YEAR
VOTING, NOMINATIONS, ELECTIONS

SECTION 1: FISCAL YEAR: The Club's fiscal year shall begin on the first day of January and end on the last day of December. The Club's official year shall also begin on the first day of January and end on the last day of December. The newly elected Officers and Directors shall take office on the first day of January. All retiring officers and directors shall turn over to their successor within thirty (30) days after the public notification of the election results all records and documents relating to their office. Chairs of committees who are being replaced shall be notified in writing immediately upon Board approval of the replacement chairperson. Committee chairs being replaced must turn over to their successor all records and documents related to the committee work within 30 days after receipt of written notification.

SECTION 2: VOTING: At the annual meeting or at a special meeting of the Club, voting shall be limited to those members in good standing who are present at the meeting, except for the annual election for Officers, Directors, Treasurer, and AKC Delegate, whose two (2) year term has expired, amendments to the Constitution and the standard of the breed, which shall be decided by official written ballot. Voting by proxy shall not be permitted. The Board may decide to submit other specific questions for the decision of the members by written ballot.

SECTION 3: NOMINATIONS AND BALLOTS: No person may be a candidate in a Club election who has not been nominated in accordance with these bylaws. A nominating committee shall be nominated and elected by the Board no later than July 15 of each year by a plurality vote. The committee shall consist of five (5) members from different areas of the United States and two (2) alternates, all members in good standing, no more than one (1) of whom may be a member of the current Board. The Board shall name a chairman for the committee. The committee may conduct its business via videoconference, teleconference, mail, fax, or email in accordance with AKC policy provided it does not conflict with any other provision in these bylaws.

(a) No later than September 1 of each year, it shall be the duty of the nominating committee to nominate one (1) candidate from among the eligible members for each office and for each position on the Board, secure acceptance of the nominees and submit the names and biographies of all the nominees to the Recording Secretary who shall follow the AKC's procedure on electronic balloting for AKC parent clubs in accordance with Federal and New Jersey State law or mail the list of nominees and the state in which they reside to each member within 30 days from their receipt, or no later than October 1, whichever comes first. The nominating committee should consider geographical representation of the membership to the extent that it is possible. The Recording Secretary shall receive recommendations from the nominating committee for each office which will be posted on the Club's official website within 30 days from their receipt.

(b) Additional nominations of eligible members may be made in writing addressed to the Recording Secretary and received by her or him within thirty (30) days of the date of the email

notice or mailing of the list of nominees proposed by the Nominating Committee, or no later than November 1, whichever comes first. The additional nominations must be signed by five (5) members and accompanied by a written acceptance of each additional nominee including the nominee's bio if they wish it included in the ballot. No person shall be a candidate for more than one (1) position.

c) If no valid additional nominations are received by the Recording secretary within thirty (30) days of the email notice or mailing of the committee's slate, or by November 1, whichever comes first, said slate shall be declared elected and all members shall be promptly notified.

(d) If one or more valid additional nominations are received by the Recording Secretary ballots shall be electronically transmitted in accordance with AKC's procedure and in accordance with Federal and New Jersey State laws on electronic balloting for AKC parent clubs, or mailed to a current list of eligible members within thirty (30) days of their receipt or no later than November 15, whichever comes first. To ensure secrecy, all ballots sent via email or via United States Postal Service shall include a list of the nominees for each position in alphabetical order with the names of the states in which they reside. If the paper mailing system is used, the mailing shall include the ballot envelope with a signature line(s) and an envelope addressed to the independent tabulator.

All completed ballots must be returned by December 15. Results of the election shall be promptly reported to all members upon the Recording Secretary receiving the results of the election from the electronic voting system or independent tabulator. Additionally, the Recording Secretary shall post the results on the Club's website within fifteen (15) days of receipt.

(e) Election of officers and directors shall be by simple plurality.

(f) Nominations cannot be made in any manner other than as provided above.

ARTICLE V COMMITTEES

SECTION 1: Annually, the President may appoint committee chairs to advance the work of the Club in such matters as competitive events, performance and annual awards, membership and other fields which may well be served by committees. Such committee shall always be subject to the final authority of the Board.

(a) Standing Committees shall be appointed by the President and approved by the Board for the duration of the administration or until their commissions are completed and submitted to the Board. These will consist of but not be limited to the following: Show Committee, Nominating Committee, Audit Committee, News Publication Committee, and Statistician Committee.

(b) Special Committees shall be appointed by the President and approved by the Board to fulfill a special commission and may exist only until said commission is completed. The Board may dissolve these committees at any time.

Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI DISCIPLINE

SECTION 1: AMERICAN KENNEL CLUB SUSPENSION: Any member who is suspended from any of the privileges of the AKC shall automatically be suspended from all the privileges of this Club for a like period.

SECTION 2: CHARGES: Grounds for disciplinary action include, but are not limited to:

(a) Indebtedness to the Club other than for dues for a period of ninety (90) days after being notified at least twice of such indebtedness.

(b) Failure to turn over records or documents of the Club within thirty (30) days, after formal request by the Board.

(c) Failure to return any trophy or award when required.

(d) Past due financial obligations to the Club.

Any member may prefer charges against any other member for alleged misconduct in addition to the grounds set forth above, which may be prejudicial to the best interest of the Breed or Club. Written charges, clearly specifying the charges, will be filed in duplicate with the Recording Secretary accompanied with a \$50 deposit per charge. The deposit(s) will be forfeited if the charges are not sustained by the Board.

The Recording Secretary shall promptly send a copy of the charges to each member of the Board or present the charges to the Board at the next Board meeting. The Board shall consider whether the alleged charges could constitute conduct prejudicial to the best interests of the Breed or Club. If the Board considers the alleged charges not to be prejudicial to the best interest of the Breed or Club, it may refuse to entertain jurisdiction. If the Board does consider the alleged charges to be prejudicial to the best interest of the Breed or Club, the Board shall entertain jurisdiction of the charges. The Board will schedule a hearing date so the charges can be heard by the Board not less than three (3) weeks or more than six (6) weeks after determining the charges are prejudicial

to the best interest of the Breed or Club. The hearing can be conducted as a meeting of the Board, by telephone or video conference call.

The Recording Secretary shall promptly send one copy of the charges to the accused member by certified mail together with a notice of the hearing to include date, place and time and an assurance the accused may personally appear in his/her own defense and bring witnesses if desired.

SECTION 3: BOARD HEARING: The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and the accused shall be treated uniformly in this regard. Should the charges be sustained after hearing all of the evidence and testimony may, by a majority vote of those present, suspend the accused from all privileges of the Club for not more than six (6) months from the date of the hearing, or until the next annual meeting if this will occur after six (6) months. If the Board deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such a case, the suspension shall not restrict the right of the accused to appear before his or her fellow members at the ensuing Club meeting which considers the recommendation of the Board. Immediately after the Board has reached a decision, the findings shall be put in writing and filed with the Recording Secretary. The Recording Secretary shall immediately notify all parties of the decision and penalty via certified mail.

SECTION 4: EXPULSION: Expulsion of a member from the Club may be accomplished only at the annual meeting of the Club following a hearing and upon recommendation of the Board as provided in SECTION 3 of this article. The accused shall have the privilege of appearing in his or her own behalf though no evidence shall be taken at this meeting or hearing. The President shall read the charges and findings and recommendations, and shall invite the accused, if present, to speak in his or her own behalf. The meeting shall then vote by secret ballot on the proposed expulsion. A two-thirds (2/3's) vote of those present and voting at the annual meeting shall be necessary for expulsion. If expulsion is not voted, the suspension shall stand. The accused may re-apply for membership after two (2) years.

ARTICLE VII AMENDMENTS

SECTION 1: Amendments to the Constitution and bylaws may be proposed by the Board or by written petition addressed to the Recording Secretary signed by twenty-five percent (25%) of the membership in good standing.

Amendments proposed by such petition shall be promptly considered by the Board and must be sent, verbatim, to the members for a vote, along with the Board's recommendations, within three (3) months of the receipt of the petition by the Recording Secretary. Amendments proposed by a committee shall be submitted to the Board. The Board may accept or reject, in whole or in part, the committee's proposal. Amendments approved by the Board shall be submitted to the members for their final approval.

So all members will have the opportunity to vote on any proposed amendments, voting shall be conducted by written ballot cast by mail. To ensure the secrecy of the vote, dual envelope procedures should be specified. All ballots must be returned to the independent tabulator. Results of the election shall be promptly reported to all members upon the Recording Secretary receiving the results of the election independent tabulator. The Recording Secretary shall make the information available to the membership.

SECTION 2: The Constitution and Bylaws may be amended at any time, provided a copy of the proposed amendment has been mailed by the Recording Secretary to each member in good standing on the date of mailing, accompanied by a ballot on which a choice for or against the action to be taken shall be indicated. Notice with such ballot shall specify a date not less than 30 days after the date postmarked, by which date the ballots must be returned to the independent tabulator to be counted. The favorable vote of 2/3 of the members in good standing who return valid ballots within the time limit shall be required to effect any such amendment.

ARTICLE VIII DISSOLUTION

SECTION 1. DISSOLUTION: The Club may be dissolved at any time by the written consent of not less than two-thirds (2/3's) of the members. In the event of the dissolution of the Club, except for the purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the Club may be distributed to any members of the Club; but after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board.

ARTICLE IX ORDER OF BUSINESS

SECTION 1: MEETINGS OF THE CLUB: At meetings of the Club, the order of business so far as the character and nature of the meeting may permit, shall be as follows:

ROLL CALL
MINUTES OF THE LAST MEETING
REPORT OF THE PRESIDENT
REPORT OF THE RECORDING SECRETARY
REPORT OF THE TREASURER
REPORTS OF COMMITTEES
ELECTION OF NEW MEMBERS
UNFINISHED BUSINESS
NEW BUSINESS
ADJOURNMENT

SECTION 2: BOARD MEETINGS: At meetings of the Board, the order of business, unless otherwise directed by a majority vote of those present, shall be as follows:

MINUTES OF LAST MEETING
REPORT OF THE RECORDING SECRETARY
REPORT OF THE TREASURER
REPORTS OF COMMITTEES
UNFINISHED BUSINESS
ELECTION OF NEW MEMBERS
NEW BUSINESS
RECOMMENDED CHANGES
ADJOURNMENT

SECTION 3: RULES OF PROCEDURE: The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with the Constitution and bylaws of the Club and any special order the Club may adopt.